

Louisiana Pirates of the Pontchartrain Festival

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PO Box 220 Robert LA 70455-0220



2023 Merchant Application

April 7, 8, and 9, 2023

Welcome to our third annual Pirates of the Pontchartrain festival! We're so excited that you want to join us!

The jury will review all applications thoroughly and reserves the right to deny/exclude specific items from your product list. If you disagree with the exclusion of items, you will have two weeks to notify us via email or traditional mail that you would like to withdraw your application and we will refund a portion of your application deposit. **You will only be allowed to sell items that are approved and listed in your final contract, so please ensure your list is complete.**

Merchants may sell their approved products from a permanent structure, tent, or cart. All structures, tents, carts, etc. must be approved by the Merchant Team PRIOR to set up. If you are interested in renting an existing shop space for the weekend, please contact us to learn of any availability.

The Louisiana Pirates of the Pontchartrain Festival requires all merchants to have a minimum of \$1,000,000 general liability insurance with the festival listed as additional insured. You may choose to purchase insurance through the festival for a fee. The fee for the 2023 season is \$75 for most businesses. A copy of your current Certificate of Coverage must be on file with the Merchant Team prior to March 15th. If it is not, your booth will be automatically put on the festival insurance, and your booth billed at the current rate, subject to change. If we are unable to insure your business and you are not able to obtain your own policy, you will not be allowed to open.

If accepted as a merchant, you will receive an email containing your contract and invoice. You will have 30 days from notification of your acceptance, or by March 1, whichever is earlier, to pay your merchant fees. If payment is not received by the deadline and no contact is made, your contract offer may be withdrawn and your deposit forfeited.

If you have any questions regarding camping, please request information for our Camping Manager.

Business Name: _____

Booth Name (as you wish it to appear): _____

Name of Owner(s): _____

Phone Number: _____

Email Address: _____

Mailing Address: _____

City, State, Zip: _____

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List previous Festival experience (name and year):

List previous Festival experience (name and year) cont'd:

What other Festivals are you exhibiting at this year?

What prompted you to apply this year? _____

Please attach a short biography of your business and the artisans who create your product or service.

Please attach a comprehensive list of all products that you are applying to sell.

Percentage of product handcrafted by you, your family, and/or your employees: _____

Percentage of product that is handcrafted by another artisan that you are reselling: _____

Percentage of product that is buy/sell that you utilize to make your craft / product: _____

If product is not made wholly by you include information about where it is from on your Product List.

Do you demonstrate your craft? (Circle One) **YES NO**

If yes, please provide a detailed description of your demonstrations. We highly encourage video of your demonstration be included with your package on a DVD (please note that we are unable to return) or by providing a link to a video posted online

Your Desired Space - Check the Booth Size you are requesting (including ropes and displays):

- | | | |
|--|--|---|
| <input type="checkbox"/> Moveable Cart (\$700) | <input type="checkbox"/> Guest Artist Pavilion | <input type="checkbox"/> 20' Frontage |
| <input type="checkbox"/> 25' Frontage | <input type="checkbox"/> 30' Frontage | <input type="checkbox"/> 35' Frontage |
| <input type="checkbox"/> 40' Frontage | <input type="checkbox"/> 45' Frontage | <input type="checkbox"/> Request 15% Fee ⁽¹⁾ |

⁽¹⁾ The few booths that qualify for a percentage fee (games, services, food) will have a reduced space fee, plus 15% of gross.

Do you have any special considerations for your booth? (i.e. accommodations for disabilities, water, etc)

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Electric Service in the booth:

- No Electric Required at booth
- 20 Amp \$40
- 30 Amp \$80

Insurance: (Check one)

- I have my own insurance and will provide proof of insurance upon acceptance no later than March 15, 2023. (See information regarding this on page two of the application.)
- I wish to purchase festival provided insurance at a cost of approximately \$75 (subject to change).

I understand this application in no way guarantees acceptance into the Louisiana Pirates of the Pontchartrain Festival.

Signed: _____ Date: _____

There are two ways to send your application:

- 1) mail it to our post office box with a check / money order
- 2) email it and pay online when we email you an invoice.

If you choose to mail your application packet, please send your application, photographs, and the \$50 non-refundable application fee to:

**Louisiana Pirates of the Pontchartrain Festival
Attn: Merchant Team
PO Box 220
Robert, LA 70455**